

**Camp Aide Job Description**  
4-Rivers Cub Scout Day Camp

1. Be responsible to and follow directions of the Camp Director, Camp Aide Coordinator, and the Station Staff you will be working with.
2. Attend Camp Aide Training prior to camp.
3. Arrive to camp between 7:30 am and 7:45 am each morning to help the Station Leader(s) you will be working with to set-up and prepare for the first den to arrive. Be sure to sign-in at Admin when you arrive.
4. Camp Aide Staff responsibilities may include assisting adult Station Leader(s) with set-up and break-down of the area, obtaining necessary equipment from the Camp Director or Program Director, helping control trash, and keeping sufficient ice water in the cooler throughout the day.
5. During station activities, Camp Aides should assist the adult Station Leader(s) with handling materials as directed, and assist the Scouts and their Den Leaders as needed.
6. At all time, Camp Aides should set a good example in behavior, attitude and camp safety.
7. Only those Camp Aides who are qualified (they must be at least 14 years old) and assigned to the BB's and Archery areas are to be in that area during Station Activity times.
8. Prior to leaving camp, all Camp Aides should sign-out at Admin. If a Camp Aide needs to leave the camp for any reason prior to closing, he/she should sign-out at Admin and inform the Camp Aide Coordinator. Persons arriving after Camp opens should sign-in upon arrival.

Camp Aide Volunteers must agree by the above job description and follow the following camp regulations:

- Wear the official Camp Shirt every day
- Walking shorts may be worn—no very short shorts
- Wear sensible shoes—no open-toe shoes
- Avoid abusive language, swearing, or aggressive behavior
- Smoking or chewing tobacco within view of Scouts is not allowed
- No running in camp except in organized games, as directed by Station Staff
- Always have another adult present when disciplining any child
- No firearms, knives, alcoholic beverages or illegal substances allowed
- Medication is dispensed at the First Aid Station by authorized Camp Staff only.

***Your signature on your Camp Aide Registration Form signifies that you have read and understand the above Job Description and agree to serve as a Camp Aide, attend Camp Aide Orientation prior to camp, and DO YOUR BEST to participate in a safe and fun Cub Scout Day Camp.***

***Please keep this Job Description for your reference.***